




Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

**UNNUMBERED MEMORANDUM**

TO : Assistant Schools Division Superintendent  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Unit Heads / Section Heads  
Public Schools District Supervisor  
Elementary and Secondary School Heads  
All Others Concerned

FROM :  **MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

SUBJECT: **LIST OF APPROVED EQUIVALENT RECORD FORM (ERF)**

DATE : 07 May 2024

1. Attached to this memorandum is the list teachers with approved ERF available at records section and may also be viewed through the DTS using the indicated document tracking number via [www.sdobatangasdts.com.ph](http://www.sdobatangasdts.com.ph)
2. All concerned teachers are advised to submit the following requirements for processing of Plantilla Allocation List (PAL) for the FY 2024. (Please see Enclosure 1)
3. It is likewise advised to attach page marker/s index tabs to the documents for easy identification and checking. Moreover, incomplete pertinent papers will not be received by the Division's Records Section.
4. Please be reminded that approved ERF is the initial process for reclassification, followed by the process of Plantilla Allocation List (PAL) with the recommending approval by the regional office to be forwarded to the Department of Budget and Management (DBM) for approval.
5. For strict compliance to this memorandum.



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**APPROVED EQUIVALENT RECORD FORM**

NO	DOC. TRACKING NO.	NAME OF EMPLOYEE	APPROVED ERF POSITION	SCHOOL/ DISTRICT
1	A4-155943	CHRISTINE JOYCE ANDAL GARCIA	T-II	ANGELES LUISTRO NHS
2	A1-156476	ALMA CUDIAMAT GOMEZ	T-III	BALAYAN NATIONAL HIGH SCHOOL
3	A1-156477	ROSALYN ESTELEYDES GOMEZ	T-III	BALAYAN NATIONAL HIGH SCHOOL
4	A3-141939	MARJORIE LALOMA GANIO	T-II	BALETE DISTRICT
5	A3-142164	JENIFER ZEQUE LEYNES	T-II	BALETE NHS
6	A3-142163	LAURENCE DY ARANO LANDIG	T-II	BALETE NHS
7	A1-155039	BEVERLIE CATIBOG TENORIO	T-II	CALACA DISTRICT
8	A4-158059	JERIC LARDIZABAL MAULEON	T-III	DON LEON MERCARDO SR. MNHS
9	A4-158062	JINNIE GARCIA GARCIA	T-III	DON LEON MERCARDO SR. MNHS
10	A4-157880	FLORESOL MADERAZO BUENVIAJE	T-III	DR. JUAN A. PASTOR MNHS (TALAIBON NHS)
11	A1-156233	KIMBERLYN DE OCAMPO MANONSON	T-III	JOSE LOPEZ MANZANO TUY NHS
12	A1-156234	DANINE GRACE ILADIA DE LEON	T-III	JOSE LOPEZ MANZANO TUY NHS
13	A1-156229	KEITH OCAMPO GOMEZ	T-III	JOSE LOPEZ MANZANO TUY NHS
14	A1-156374	JOCELYN DACALLOS LAGTO	T-III	JOSE LOPEZ MANZANO TUY NHS
15	A1-156225	SHARON ABEGAIL VILLAFUERTE MACALINDONG	T-III	JOSE LOPEZ MANZANO TUY NHS
16	A1-156227	GLORIE DE GUZMAN MARCELLANA	T-III	JOSE LOPEZ MANZANO TUY NHS
17	A1-156231	LIEZEL MENDOZA PUJANTE	T-III	JOSE LOPEZ MANZANO TUY NHS
18	A1-156232	MIA RODRIGUEZ MUNAR	T-III	JOSE LOPEZ MANZANO TUY NHS
19	A1-156230	PRINCESS LLANERA FULGENCIO	T-III	JOSE LOPEZ MANZANO TUY NHS
20	A3-141829	CLAUDINE PATINGO TUMPALAN	T-III	LAUREL DISTRICT
21	A2-132195	NIMFA BAGSIC MERCADO	T-III	LOBO DISTRICT
22	A4-156801	JESSA MORCILLA BALMES	T-III	MACALAMCAM NHS
23	A3-142127	GERALDINE B OLAN	T-III	MALVAR DISTRICT
24	A1-156441	MYLENE VIDALLON BAUTISTA	T-III	NASUGBU EAST DISTRICT
25	A1-156440	JENNY DELLAMAS AVENIDA	T-III	NASUGBU EAST DISTRICT
26	A1-156398	ANGELIKA BARCELON DEPENA	T-III	NASUGBU WEST DISTRICT
27	A1-156364	JEMALYN BATAS VIVO	T-III	NASUGBU WEST DISTRICT
28	A1-156388	JAMELLE RUFO SAGUN	T-III	NASUGBU WEST DISTRICT
29	A4-157217	LOVELY MITRA BARRION	T-III	PADRE GARCIA DISTRICT
30	A4-157215	MARY GRACE TUMBAGA ROSITA	T-III	PADRE GARCIA DISTRICT
31	A4-157457	RAFFY LOPEZ BAUTISTA	T-III	PULANGBATO NHS
32	A4-157458	CJ CARANDANG ILAO	T-III	PULANGBATO NHS
33	A4-158429	MARY GRACE MERCADO GARCIA	T-III	ROSARIO EAST DISTRICT



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34	A4-158461	JANINE SEBUC UY	T-III	SAMPIRO NHS
35	A4-157569	XARIEL SILVA GONZALES	T-III	SAN JOSE DISTRICT
36	A2-132733	ANNE MICHELLE MASANGCAY MASANGCAY	T-III	SAN PASCUAL DISTRICT
37	A3-142142	JENNIFER MAYUGA BELO	T-II	STA TERESITA DISTRICT
38	A3-142141	MARINETH ARELLANO WIJANGCO	T-II	STA TERESITA DISTRICT
39	A4-157847	LAILANIE MARIE VILLENA VERGARA	T-III	TAYSAN DISTRICT
40	A1-155317	ROBELYN BAUTISTA PARADO	T-III	TUY DISTRICT



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## RECLASSIFICATION - REGION LEVEL

(TEACHER II & III, SPECIAL EDUCATION TEACHER II & III)

- Recommendation/Indorsement from the School Head
- Updated Service Record
- Approved Equivalent Record Form
- Duly Authenticated Transcript of Records for Masteral / Doctoral Program  
*(by the CHED) (if Approved ERF was until year 2020)*
- Copy of the latest PSIPOP where the item is reflected *(JHS)*



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